



3rd International AMMA Conference

July 7 2009

July 20-24 2009, Ouagadougou, Burkina Faso

Scientific Committee

Instructions for posters and talks

General instructions

Please find some important information for the oral and poster presentations for the Ouagadougou conference.

If you submitted the abstract but will not be the responsible presenter of the talk or poster, please pass this information to the presenter.

1) Conference schedule

The latest version of the conference schedule is available on the AMMA websites at www.amma-international.org and science.amma-international.org/coll_3confint/program.en.php.

Please contact abstract@amma-int.org if your presentation is missing or if there is any other problem.

If you wish to withdraw your talk or poster, please inform Serge.Janicot@locean-ipsl.upmc.fr and Odile.Roussot@meteo.fr as soon as possible so that appropriate adjustments can be made.

2) Posters

2.1

Poster size: maximum A0 (max. 84,1 cm x 118,9 cm) and in **PORTRAIT**.

Please comply with this requirement so that your poster is suitable for the frames provided.

2.2

Authors should send to poster@amma-int.org a summary of their poster content as **ONE** ppt or pdf slide allowing a good and clear introduction to the poster. The slide should mention the poster title, the author(s) of the poster and the exact number of the poster (as mentioned in the conference schedule). This will help the chair of the session who will be in charge of introducing a synthesis of all the posters of the parallel session.

This summary should be sent before **Monday, 13th of July**, allowing the team to organize the poster introduction sessions before the conference begins.

Please put also the exact number of your poster (as mentioned in the conference schedule) into "Subject" when sending the ppt- or pdf-slide.

2.3

Please note that in order to highlight the works presented on posters, the poster sessions will be held in the middle of the parallel sessions. We intend also to organize a specific scientific animation during the poster sessions under the supervision of the chair by asking the authors to present shortly their results in front of their poster and answer to the questions of the present audience.

2.4

Either before or during the conference, we would be glad to collect the poster files to provide them in open access on the AMMA Publications website. Before the conference, you can send your poster file as indicated for the summary slide. During the conference, the necessary help will be provided at a dedicated desk. If you disagree on such dissemination of your work and plan not to provide the file of your poster, please inform: poster@amma-int.org.

3) All talks

3.1

Total length of time 15 minutes: 12 minutes talk + 3 minutes questions.

We received a very high number of contributions, which explains that only 15 minutes can be dedicated to each talk. We ask the speakers to respect this time. We encourage them to provide a clear message from their work, especially if they present it during one of the plenary sessions. They can present their talk either in French or in English but we ask them to write their slides in English.

3.2

The ppt or pdf presentation will need to be uploaded in advance before the session on the computer of the room. The necessary help will be available in Ouagadougou.

3.3

We would be glad to provide the collected talks in open access on the AMMA Publications website. If you disagree, please inform the session chair.